

DELEGATIONS OF AUTHORITY
Rates of Compensation (Honoraria) Under Professional Services Orders

Authorities Delegated

1. To establish the honorarium rate of up to \$200 per day for individuals paid under Professional Services Orders¹ for programs, projects, and functions under the respective administrative jurisdiction.
2. To recommend to the Office of the Director the establishment of a rate above \$200 per day but not to exceed the current daily rate of Executive Level IV (currently \$455.36/day).
3. To approve recommendations for rates exceeding \$200 per day.

Authorities 1 and 2 above:

To Whom Delegated

Deputy Director, NIH
IC Directors

Area of Authority

Office of the Director, NIH
Respective Areas

Authority 3 above:

To Whom Delegated

Deputy Director for Intramural Research, NIH
Deputy Director for Extramural Research, NIH
Deputy Director, NIH

Area of Authority

Respective IC Areas
Respective IC Areas
Office of the Director, NIH

Limitations/Guidance

1. Requests to change the honorarium rate must be signed at the OD level in the Institute or Center.
2. Information on pay rates for appointed consultants and special experts is found in NIH Manual Chapter 2300-304-1, "Employment of NIH, NCI, and NHLBI Special Experts."
3. All previous delegations of authority inconsistent with the provisions of this delegation are superseded.

¹ For purposes of this delegation, the term "Professional Services" is defined as those services provided by guest speakers and lecturers for seminars, nongovernment attendees of workshops or meetings held primarily to exchange scientific information, and services provided by nongovernment members of review groups or advisory committees. These individuals are paid an honorarium, not to exceed the amounts provided under this delegation, as well as actual per diem and travel expenses.

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Redelegation

Authorities Nos. 1 and 2 may be redelegated to the IC Executive Officers and, for the OD, to the OD Executive Officer. Authority No. 3, for approval of honorarium rates in excess of the \$200 daily rate on a case-by-case basis, may not be redelegated.

Citations

1. 5 U.S.C. 302, 3109; 42 U.S.C. 241(a)(4); Sec. 503 of the Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act, 1993, Public Law 102-394.
2. HHS Acquisition Regulation 337.2
3. Memorandum from the Deputy Assistant Secretary for Health Management Operations, PHS, dated May 9, 1994, entitled: "Delegation of Authority to Set Rates of Pay for Positions Not Covered by the General Schedule"
4. Memorandum from the Assistant Secretary for Health, dated August 5, 1987, entitled: "Delegation of Acquisition Authority;" and Memorandum from the Director, Office of Management, PHS, dated August 17, 1987, entitled: "Delegation of Acquisition Authorities"
5. Secretary's Reorganization Order of September 25, 1995 [60 FR 51480 (October 2, 1995)]

/s/
Harold E. Varmus, M.D.
Director, NIH

Effective Date: 12/13/99